



**Sponsorship Email
Correspondence Guidelines**
As of January 27, 2008

- Email correspondence between Sponsors and their assigned children is encouraged. Please do not use the postal mail as it is not reliable and we do not have regular delivery to the orphanage.
- Emails may be sent to the children of the Sunflower orphanage in either English or Spanish and will be forwarded to one of our interns at the orphanage. The email address is sunflowerchildren@sxhu.org.
- Please put the child's name in the subject line of your email i.e. letter to Alfredo
- Please make letters short. Photos should not be attached, as interns do not have photo printing capabilities at this time. Letters must not include any mention of adoption, questions/comments about the child's family or past, or anything inappropriate for children.
- Throughout most of the year, Spanish/English speaking interns at the Sunflower will translate emails into Spanish for the children. Interns will encourage and help children respond, insert a translation with the child's letter, and email (or mail) the letter to their sponsor for them.
- Please provide your full name and mailing address, as responses may be either by email or mail. Southern Cross will pay for postage if mailed.
- Southern Cross Humanitarian is the legal guardian of the children, with responsibility to protect them physically, emotionally and psychologically. As such, we reserve the right to review correspondence to our children and eliminate any content which may be inappropriate for their well-being.